

Jenny Addison

Graphic Designer

Chicago, Illinois, United States

lockandkeypress@gmail.com

<http://www.behance.net/lockandkey>

EXPERIENCE

Chicago

2000 – Present

Freelance

Designer

Notable works include identity creation and promotional materials for Chicago Bike Polo Association; identity and branding for St. Louis Artisans and Trades Haus (inception pending). Other clients include: The School of the Art Institute of Chicago, Visual Communications Department; Four Star Courier Collective (Chicago); Youth Services Project (Chicago); Northwestern Connecticut Community College; Jessi T. Walsh (independent Artist); Tulsa Hub, Non-profit bike kitchen (Tulsa OK); Blue City Cycles (Chicago); (Salary varied. Base Rate of \$45/hour)

Chicago IL

Aug 2010 – Present

Jane Hamley Wells

Designer/IT

Print catalog design and maintenance, online catalog maintenance, web site maintenance, some IT responsibilities, image procurement and purchasing, monthly graphic emails for company advertisement and other duties as assigned.

Chicago IL

2007 – Aug 2010

A. W. Meers, Job Printer/Collector

Printing Equipment Sales Representative and

Independently created position. Current arrangement is commission based upon sales of antique printing equipment. Work entails extensive research, cataloging and organizing the collection of printing equipment, creating and placing advertisements, participating in Printer's Fairs and conventions for exposure and information gathering, contacting potential leads for sales, price negotiation as well as acting as a daily "Helper" for Mr. Meers, who is elderly and infirm. (Salary: 33% Commission on sales plus bonuses.)

St. Louis, MO

Jun 2008 – Jun 2009

Firecracker Press

Instructor

Created syllabi and wrote curriculum for three separate classes: Letterpress Techniques one-day workshop, Digital Letterpress 4-week course, and Letterpress Fundamentals 5 week course. Responsible for maintenance of the shop and equipment during class times, teaching safety guidelines and procedures. (Salary depended upon enrollment in classes, averaged about \$60/hr.)

New Hartford, CT

2000 – 2001

Emond Photography Studio

Photo Retoucher

Retouched digital and scanned photos using Photoshop. Filed, organized and labeled prints, negatives and contact sheets. Assisted in lighting and studio set up. Performed general administrative duties. (Salary \$15/hr plus incentives)

Torrington, CT

1998 – 2001

Giordano Signs and Graphics

Lead Designer

Lead Designer. Responsible for design, layout and production of signage including banners, window lettering and displays, vehicle lettering, trade show displays and more. Acquired and practiced gold leafing techniques, adhesive vinyl application, thermal spot and CMYK printing. Worked directly with clients to produce highly effective products within their budgets and personal preferences. Also performed light office work. Frequently managed shop independently for full days. (Salary started at \$9/hr with raises to \$14/hr)

Torrington, CT

1998 – 2000

Foothills Trader (JRC)

Production Artist

Design and Layout of materials for ad-based publication. Created advertisements, flyers, filler material; proofread and edited copy for new and updated ads in digital files and paste boards. Some administrative duties such as setting appointments for Sales Representatives, faxing and correcting proofs, and filing. Frequently managed entire production floor. (Salary Part-time started at \$8/hr with raises to \$9/hr.)

EDUCATION

Chicago IL

Aug 2001 – May 2006

The School of the Art Institute of Chicago

Bachelor of Fine Arts with focus on Visual Communication, Art and Technology

Studied art, design, and printmaking with a focus on technologies emerging and obsolete.

Aug 1998 – Jun 2001

Northwestern Connecticut Community Technical College

Associate of Fine Art; Associate of Visual Communication

Studied graphic communications and printing, design and typography.

LANGUAGES

Spanish (Beginner), English (Fluent)